

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, March 2, 2021 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Valerie Newton	Director
	Rolly Smith	Director
	Donna Jaunzarins	Director
	Cathy Kelly	Director
	Marcel DeMars	Director
	Belinda Schleier	Director
	John MacEachern	Director
	Peter Ruel	Director
	Isabelle Ouellet	Director
	Debbie Hardy	CEO
	Annie Janveau	Chief Nursing Officer
	J. Bourgoin	Director of Community Programs and Services
	Dr. J. Park	Chief of Staff

ABSENT: Julie MacIntyre Executive Assistant/Finance Clerk

1. Call to Order

Mrs. Valerie Newton took the chair and called the meeting to order at 1900.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

A virtual presentation on HIS Renewal/Digital Health in Northwestern Ontario was presented by Cindy Fedell.

5. Patient Story

Mrs. Janveau informed the Board of Directors on the challenges that SMH LTC residents and visitors have faced during COVID-19 as the requirements and guidelines are strict. SMH has been diligently working with the families to ensure there are always two (2) essential caregivers with the patients; but still maintaining with regulations.

6. Board Chair Report

Mrs. Newton advised the Board of additions to the agenda and also that she received a call from MNP, the auditors. They advised her that the interim audit was complete and that the year-end audit will be conducted virtually due to COVID-19. They anticipate to be completed by the end of May and the Financials be submitted for the Annual Board Meeting.

7. Chief of Staff Report

Dr. Park informed the Board of Directors that the Primary Care wait time is currently 2-3 weeks. There has been a quality improvement with COVID-19 testing in receiving results quickly which helps identify positive cases quickly and help with self-isolation and also with the Regional Mental Health Program it has had a positive outcome. Dr. Park explained that he was enrolled in emergency room training for the months of May to July that has been cancelled.

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- We are potentially back in lockdown by the time of this board meeting and we don't expect moving into lockdown again will have a huge impact on services however the PACE program continues to be on hold.
- The ultrasound was fixed and is back in service. SMH FHT, Clinic and myRide staff has been calling residents in order of age to register for the COVID-19 vaccine. To date about 370 individuals have completed their consent to receive the vaccine as it arrives.
- Two RNs completed the theory component of the chemo certification; we are now waiting for the practical component to be completed.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- Diagnostic Imaging department will be participating in Vendor demonstrations for Ultrasound Equipment three consecutive weeks in May prior to committing to a purchase.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- The PS Suites medical records has been modified to track all patients who access our services to ensure the vaccine is offered to them. Those wishing to receive it are given the consent packages for completion. The hospital reception is also offering the packages and forwarding them for inclusion in PS Suites. As vaccines are delivered to Manitouswage, those on the list are contacted and offered to attend the vaccination clinic when it occurs.
- Regional Transformation and Integration – Updates on Key initiatives attached for your information.

Strategic Directive #4:

SMH will become a magnet workplace

- We continue to work on staffing solutions and are reaching out to agencies offering solutions. We are also trying to obtain information, the process, and find a company to assist with IEN's (Internationally Educated Nurses). We have obtained the services from Curaga-currently providing 2 FT RNs.
- The position of Nurse Manager has seen some interest. We have conducted an interview and anticipate a site visit before the individual makes a decision to join the team. At this time Annie continues covering the daily duties of the position.
- Efforts continue to recruit physicians, a nurse practitioner and a physiotherapist.
- A new locum has expressed interest in joining our group of regulars.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

The January financial statements were reviewed by Mrs. Hardy. She advised that at the end of the January there was a surplus of \$48,081.00.

The following resolution was tabled for approval;

MOVED BY: J. MacEachern

SECONDED BY: R. Smith

BE IT RESOLVED: That the Financial Statements for January, be approved as presented.

CARRIED!

9.3. Executive Committee
No Report

9.4. Medical Advisory Committee

9.4.1 Regional Ordering Privileges

The following resolution was tabled for approval;

MOVED BY: M. DeMars

SECONDED BY: C. Kelly

BE IT RESOLVED: That as recommended by the MAC at their February 18, 2021 meeting the following professionals be granted Regional Ordering privileges up to December 31st, 2021.

See Attached List

CARRIED!

9.4.2 Locum Tenen Privileges

The following resolution was tabled for approval;

MOVED BY: B. Schleier

SECONDED BY: I. Ouellet

BE IT RESOLVED: That as recommended by the MAC at their February 18, 2021 meeting the following professionals be granted Locum Tenens privileges up to December 31st, 2021.

See Attached List

CARRIED!

9.4.3 Reading Radiology Privileges

The following resolution was tabled for approval;

MOVED BY: C. Kelly

SECONDED BY: D. Jaunzarins

BE IT RESOLVED: That as recommended by the MAC at their February 18, 2021 meeting the following professionals be granted Reading Radiology privileges up to December 31st, 2021.

See Attached List

CARRIED!

9.4.4 Associate Privileges

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: J. MacEachern

BE IT RESOLVED: That as recommended by the MAC at their February 18, 2021 meeting the following professional be granted Associate privileges up to December 31st, 2021.

Dr. Jun Park

CARRIED!

10. New Business

10.1 PSW TWE Agreement – reviewed by Board members

10.2 Briefing Note – Regional Services Committee Orientation Meeting – reviewed by Board members.

10.3 Clinic Rental

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: C. Kelly

BE IT RESOLVED: That Santé Manitowadge Health Board of Directors hereby approves the rental fee of \$100/per visit for Souckey Chiropractic Plus for space at Manitowadge Community Health Centre.

CARRIED!

10.4 Virtual Home Care Delivery Agreement – reviewed by Board members.

10.5 Recruitment and Retention Agreement – reviewed by Board members.

10.6 LTC Home Surveillance Testing and Access to Homes – reviewed by Board members.

10.7 Funding Adjustment – Temporary Pandemic Pay – reviewed by Board members.

11. Other Business

11.1 COVID Update – Mrs. Hardy explained the Board of Directors that a memo was sent out to the SMH staff in regards to the recent lockdown down and travel restrictions. Expressing the guidelines for staff and traveling whether essential or non-essential. Mrs. Hardy also expressed her thoughts on the resolution that Marathon passed in regards to the lockdown and their community, Mrs. Hardy would like to send a letter to the Township of Manitowadge to advocate for Manitowadge to help our businesses and our community.

11.2 Budget Prep- Mrs. Hardy informed the Board of Directors that Ms. Gray will be helping with the budget and that she will be having a meeting with the SMH Team Leads in regards to the upcoming budget. The 2021-2022 Budget will be available at the next Board Meeting.

11.3 Vaccine Update- Mr. Bourgoin updated the Board of Directors on the upcoming Pfizer vaccine clinic that will be held on March 4/21. This clinic is available for the remaining Health Care workers at SMH also for the Paramedics, Firefighters, Ambulance Attendants, OPP and Essential Care Partners for a total of 49 vaccine doses. On March 8, 2021 the second dose of Moderna vaccine will be administered to the SMH Health Care works, residents and essential care partners. The FHT has been contacting residents to fill out consents for the vaccine in preparation for the rollout once it arrives in our community.

12. In-Camera Session

13. Correspondence

13.1 Handicap Parking – reviewed by Board members and was determined that the area is a fire lane and has to remain clear in case of an emergency/fire.

14. Consent Agenda Items

Approval:

- a. Minutes of Board of Directors Meeting held: January 26, 2021

MOVED BY: C. Kelly
SECONDED BY: P. Ruel

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: January 26, 2021 with amended changes.

AND BE FURTHER RESOLVED:

MOVED BY: M. DeMars
SECONDED BY: R. Smith

That the following items be received:
Minutes of the Medical Advisory Committee held December 17, 2020:

CARRIED!

15. Place and Time of Next Meeting – March 23rd, 2021 at 1900.

MOVED BY: I. Ouellet
SECONDED BY: C. Kelly

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouswadge Health be held on Tuesday, March 23rd 2021 in the Judith C. Harris Boardroom

CARRIED!

16. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: D. Jaunzarins
BE IT RESOLVED: That this meeting be adjourned.

Mrs. Newton thanked everyone for attending and the meeting adjourned at 2053 hours.

17. For the Good of the Board

Debbie Hardy, CEO

Valerie Newton ,Board Chair